

MINUTES FOR FRUITPORT DDA ANNUAL BOARD MEETING – JUNE 17, 2023

1. CALL TO ORDER – at 6:07 pm
2. ROLL CALL -Present – Mark Campbell, Todd Dunham, Gary Smith, Larry Hall, Frank Matice & Heidi Tice

Absent – Tim Reilly, Larry Romanelli & Randy Klingel

3. APPROVAL OF AGENDA – Motion by Larry Hall 2nd by Heidi Tice – Heid asked to amend the agenda and add subsection E to new business so the board could approve of meeting dates for the next year. Larry amended his motion to include section (e) meeting dates, Heidi 2nd – motion passed unanimously.
4. PUBLIC COMMENT ON AGENDA ITEMS – None
5. APPROVAL OF THE JUNE 19, 2023 ANNUAL BOARD MEETING MINUTES – Motion by Todd Dunham 2nd by Larry Hall
6. NEW BUSINESS

- a. BOARD MEMBER TERM EXPIRATIONS:

After some discussion about renewal of terms the board decided to make each renewal 3 years when the individuals term comes up for renewal. They made an exception for Larry Romanelli who expressed through email he was not able to make a 3-year commitment, and made his term a 1-year commitment. Todd Dunham will talk to Larry on June 18, 2024. Term renewals are follows:

- i. Mark Campbell (3-year)
 - ii. Tim Reilly (3-years)
 - iii. Larry Romanelli (1-year)

Motion by Todd Dunham 2nd by Larry Hall – motion passed unanimously

- b. NOMINATION OF OFFICER’S FOR COMING YEAR

Larry Hall made the motion to keep the same Officers as last year 2nd by Todd Dunham – motion passed unanimously; officers as follows:

- i. Chair – Gary Smith
 - ii. Vice Chair – Larry Hall
 - iii. Secretary – Treasurer – Heidi Tice

- c. ANNUAL REVIEW OF THE DDA/TIF PLANS

Board discussed forward movement on the water main extending south on Quarterline with the housing development planned for that area as well as the storm water. All this would still fit with-in the current plan Heidi Tice made a motion to keep the plan as written 2nd by Larry Hall motion passed unanimously.

- d. ANNUAL REPORTING FOR TAX CAPTURE 2022 – 2023 REPORT –

Heidi Tice went over the transaction of the DDA account summary as follows:

Revenue

Interest - \$5294

2022 tax capture - \$11799

Total \$17,092

Expenses

Bond payment (interest & principal) - \$67088

Bond Fee \$500

Infrastructure \$64017

Total \$131,604

This was informational no motion was need. Gary Smith would like at our next meeting for the properties within the DDA, what their taxable value is and what 2023 capture will be. Heid will get the information from the Fruitport Township Treasurer Ros Dillon.

e. MEETING DATES –

Heidi Tice brought up the fact that there has not been request to the DDA board in over a year so the board may want to consider dropping to quarterly meeting instead of monthly. Gary Smith expressed he would not want a developer to wait 3 months for a request to be heard. Larry Hall stated we could schedule a special meeting if a request came in between the quarterly dates.

Todd Dunham made a motion to make the meeting Quarterly 2nd by Mark Campbell – motion carried unanimously. Date for the 2024/2025 fiscal year for the Fruitport DAA board as follows:

September 16, 2024

December 16, 2024

March 17, 2025

June 16, 2025 (Annual Meeting)

Location will stay the same – Fruitport Township Hall

Time will stay the same 6:00 pm

7. OLD BUSINESS – None

8. PUBLIC COMMENTS – None

9. ADJOURNMENT – Todd Dunham made a motion to adjourn 2nd by Larry Hall – motion passed unanimously. 6:45 pm