Fruitport Charter Township

5865 Airline Rd

Fruitport, MI 49415

231-865-3151 phone 231-865-3118 fax

Project:_____

Site Plan Requirements

All Site Plans submitted for review must show the following if applicable:

1. Parcel number for each whole or partial property included in development site
2. Site location map
3. Scale of drawing
4. Complete property description for development site including total acreage and square footage
5. Complete property description of all created parcels including total acreage or square footage
6. All property dimensions of development site
7. All property dimensions of created parcels
8. Name, address and contact number of property owner
9. Name, address and contact number of developer
10. Size (measurements), shape and location of existing and proposed structures, the types of buildings and their uses (setbacks must be included)
11. Location of parking area, all parking spaces and driveways (existing & proposed)
12. Public right-of-ways and/or private easements (existing & proposed)
13. Water courses and water bodies, including surface drainage ways (existing & proposed)
14. Existing significant vegetation
15. Landscaping plan indicating locations of existing & proposed planting and screening, fencing, signage & advertising features, and lighting
16. Dumpster location and screening (existing & proposed)
17. Dumpster enclosures – like material to primary building (*like materials mean a material used and the same color as used on the outside of the main building and not just similar)*
18. Zoning classification of development site
19. Zoning classification of abutting properties
20. Type of development, if applicable (i.e. site condominium, platted development, PUD or PURD)
21. Location of roads (existing & proposed)
22. Must indicate whether road(s) are public or private

23. Must provide documentation from Muskegon County Road Commission regarding approval of road cuts and acceptance as a public road
24. Hydrant locations (existing & proposed)
25. Location & size of water mains/sewer mains/services/well/septic systems (existing & proposed)
26. Location of any other utility easement (existing & proposed)
27. Construction classification and use of each structure

In addition to the site plan, each development must meet or provide the following criteria and/or documents:

A. Building elevation plans indicating type of material,
B. All projects must provide confirmation of approval from the following Muskegon County Departments or Commissions: Health, Road, and Drain
C. Some projects may be required to provide confirmation of approval from the Michigan DEQ
D. All new road names shall be approved by the Fruitport Public Safety Director and Muskegon Central Dispatch. Submit request to the Assessing Department at 5865 Airline Rd, Fruitport, MI 49415.
E. All new property addresses will be assigned by the Township Assessing Department
F. If owner is not the same as the applicant/developer, both the owner and the applicant/developer must sign the application for site plan and must provided a copy of the purchase agreement
G. If owner purchased property prior to January 1, 1986, a copy of the deed or transfer document must be submitted with the plan
H. Property taxes MUST be current for all parcels involved within the development.
I. Upon approval by the Planning Commission, a digital copy of the site plan MUST be submitted to the Fire Inspector at adam.morse@mcd911.net