

**FRUITPORT CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES OF JULY 11, 2022**

A work session of the Fruitport Charter Township Board began at 6:30pm on Monday, July 11, 2022, in the township board room.

Members Present: Todd Dunham, Supervisor; Rose Dillon, Treasurer; Trustees Jim Fichtel, Greg Hulka, Terry Knoll, David Markgraf Members Absent: Andrea Anderson, excused

At 7:00pm, Todd Dunham opened the regular meeting with the Pledge of Allegiance.

Also Present: 34- residents; 1- employees; 2- guests; Director of Public Utilities, Steve Biesiada; Director of Public Safety, Brian Michelli.

The motion by Terry Knoll, seconded by Greg Hulka was **carried unanimously**, to approve the minutes of June 27, 2022.

The motion by Terry Knoll, seconded by Todd Dunham was **carried unanimously**, to approve the agenda as presented.

CORRESPONDENCE / REPORTS:

1. Steve Biesiada reported that the DPW is very busy with construction and evening line repairs although the department is running on a slim staff; the department assisted the Fire Department with water for fires; the water tower fence has been repaired after a vehicle went through it.
2. Brian Michelli reported that the Fire Department has had several fires and a fatality when a vehicle was driven into a retention pond near the mall; the Police Department has apprehended an individual who attempted to rob a jewelry store in the mall and he is being charged; this may be a record year for fires; the Fire Department assisted Ferrysburg in the Johnson Boiler fire.

PUBLIC COMMENTS REGARDING AGENDA ITEMS: none

UNFINISHED BUSINESS:

22-074 Public Hearing: Kendra Road Special Assessment District

(a.) Terry Knoll moved, seconded by Jim Fichtel, **MOTION CARRIED**, to open the Public Hearing at 7:06pm.

Ayes: Fichtel, Hulka, Dillon, Dunham, Knoll, Markgraf Nays: none

(b.) Public Hearing: The Supervisor announced that this hearing is to hear public comment and accept written objections regarding the setting of a special assessment district for road improvements on Kendra Rd. The assessment amount would be divided equally and assessed per parcel per the request of the residents, totaling \$500.00 per parcel with frontage on Kendra Rd. and \$175.00 per parcel within Stillwater Springs Condominium Association, which has entrance on Kendra Rd. The residents would have the option of paying up front or having the amount added in equal installments to their tax bill over 5 years at 3% interest.

Comments:

1. Mike Mack of 2660 Shadow Pine Dr asked when the project would begin.
2. Ken Buikema of 5970 Kendra Rd asked who will do the work.
3. Melvin Nielsen of 5700 N. Turning Leaf Way asked if the road commission should re-do the base of the road.
4. Tim Wright of 6049 Kendra Rd mentioned that this is a secondary road and the work is expected to last 10 years and that he would like to see a count on how many cars are traveling through.
5. Ron Stolzman of 5645 Copper Sands Run would like to see signs up regarding heavy trucks.
6. John LaBash of 5670 N. Turning Leaf Way would like to see restrictions on trucks.
7. Donna Wilson of 5695 Kendra Rd commented on the lots getting smaller when homes are built; feels everyone will use the road who doesn't have to pay for it; homeowners are paying more than condo association.
8. Melvin Nielsen of 5700 N. Turning Leaf Way inquired on the project timeline.
9. Linda Wright of 6049 Kendra Rd inquired on the legal process to change the road from local to primary and to request rezoning.
10. Jennifer Swinehart of 2683 Shadow Pine would like to see weight restrictions placed on Mt. Garfield and Kendra Rd.
11. Jeanie Nielsen of 5700 N. Turning Leaf Way would like to see weight restrictions placed on the road.
12. Shirley Lawton of 5728 N. Turning Leaf Way would like to see weight restrictions placed on the road.

There were zero written objections received by the board.

(c.) Terry Knoll moved, seconded by Greg Hulka, **MOTION CARRIED**, to close the Public Hearing at 7:30pm and return to open session.

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Ayes: Markgraf, Knoll, Dunham, Dillon, Hulka, Fichtel

Nays: none

22-075 Resolution to Create and Define the District for Kendra Road Special Assessment District and Schedule a Public Hearing on the Special Assessment District Roll

Terry Knoll moved, Dave Markgraf seconded, MOTION CARRIED, to adopt Resolution to authorize procedures to set up a special assessment district for Mt. Garfield Road improvements and schedule the public hearing for July 25, 2022 on the setting of the assessment roll for Kendra Rd. road improvement special assessment district No. 2022-1.

Ayes: Fichtel, Hulka, Dillon, Dunham, Knoll, Markgraf

Nays: none

Full text of said resolution can be found on file in the Clerk's office. Filed with documentation on SAD 2022-1.

22-076 Muskegon County Road Commission Contract- Kendra Rd.

A contract with the MCRC for Kendra Rd. from Farr Rd. to Sheridan Rd.: 1.0" wedge from Farr Rd to Mt. Garfield Rd, 1.5" overlay from Farr Rd. to Sheridan Rd., and then chip seal the entire stretch from Farr Rd. to Sheridan Rd.

Project estimate: \$273,000.00

Terry Knoll moved, seconded by Greg Hulka, **MOTION CARRIED**, to approve the contract and authorize the Supervisor and Clerk to execute the document.

Ayes: Markgraf, Knoll, Dunham, Dillon, Hulka, Fichtel

Nays: none

NEW BUSINESS:

22-077 Authorization to Hire Level II Administrative Employee

Rose Dillon moved, seconded by Jim Fichtel, **MOTION CARRIED**, to hire Carly Andrews as a Level II Administrative employee that assists the Treasurer.

Ayes: Fichtel, Hulka, Dillon, Dunham, Knoll, Markgraf

Nays: none

22-078 The Appointment of a Deputy Treasurer

Rose Dillon has appointed Robin Pastucha as Deputy Treasurer.

The motion by Todd Dunham, seconded by Terry Knoll, was **carried unanimously**, to accept the Treasurer's appointment.

22-079 Approval for Deputy Wage Increase

Terry Knoll moved, seconded by Jim Fichtel, **MOTION CARRIED**, to approve a wage increase for appointed Deputies to \$15.00/hour effective July 11, 2022.

Ayes: Markgraf, Knoll, Dunham, Dillon, Hulka, Fichtel

Nays: none

22-080 Payment of Bills

David Markgraf moved, Terry Knoll seconded, **MOTION CARRIED**, to approve bills as presented for payment in the following amounts: General Fund \$10,158.73; Public Safety \$1,315.85; Water \$89,633.38; Sewer \$18,840.05; Trust & Agency \$1,710.00; Street Lights \$0 Totaling: \$121,658.01

Ayes: Fichtel, Hulka, Dillon, Dunham, Knoll, Markgraf

Nays: none

ADDITIONAL REPORTS:

1. Todd Dunham recognized Connie Smith and her team for the continued clean-up efforts around the township.
2. Rose Dillon shared minutes of the Parks Commission.

PUBLIC COMMENTS PART II:

1. Lela Miller inquired where the funds will come from to pay the Deputy Treasurer and other Deputy questions.
2. Kendra Robinson is a candidate for 14th Circuit Court Judge.
3. Travis Nadeau of the Parks Commission shared plans for a concession and restroom building at Sheringer Park, would be a \$400,000.00 project. The parking lot issues still need to be fixed.

The motion by Terry Knoll, seconded by Greg Hulka, was **carried unanimously**, to adjourn the meeting at 8:20pm.